

# eStatement Enrollment Guide

**It's easy and free to receive monthly eStatements online instead of by mail. Follow these easy steps:**

1. Login to Marquette's Online Banking (OLB) at [marquettesavings.com](http://marquettesavings.com) using the secure login on the top of the page.
2. After you have logged in, click "Accounts," then "Account Statement." When you click on the option, you will see an eStatement disclosure which you should read. At this time you will also want to verify your email address. If your email address is incorrect or outdated, do not click Accept. You will need to go back into OLB and update your email address under the "Administration" option.
3. Once the email address is verified, and if necessary, updated - click the ACCEPT button.
4. To activate your eStatements, open at least one statement from each account you enrolled. To do this, go back to the "Accounts" tab in your Online Banking account and click on "Account Statement." Look for the link that states, "Your online statement is now available!" and click on it. Now you are officially enrolled in eStatements!

If this is an eStatement for a new account, make sure you log back into OLB when your account statements for the first time and view your statement. Each month you will receive an email notification when your eStatement is available. They are available within 24 hours of your statement date. You can even receive eStatements on your monthly loan billing by simply contacting a branch and asking them to turn off your paper statements.

The screenshot shows the Marquette Savings Bank website interface. At the top left is the "MEMBER FDIC" logo. The main header features the "Marquette SAVINGS BANK" logo. Below the header, the page title is "Consent and Authorization". The main content area contains a scrollable text box with the following text:

Welcome to eStatements for Marquette Savings Bank!

Thank you for your interest in electronic account statements from Marquette Savings Bank. This service is available to you at no cost, and will allow you to view your current and past 12 months of account statements for all of your accounts on a secure website. As part of the registration process, please read the following Consent and Authorization agreement and indicate your acceptance at the end of this form.

**Consent and Authorization for Electronic Transmission of Account Statements.**

In this Consent and Authorization, the words "I," "Me," and "My" mean each person who electronically 'signs' below and/or clicks the 'Accept' button online. The word "Account" means the Login or User ID that I entered in order to access Online Banking and the eStatement Authorization. The words "Account Number" mean any and all accounts held at Marquette Savings Bank, such as checking, savings, retirement, money market, certificate and loan accounts.

I understand that pursuant to my account and/or loan agreements with Marquette, I may be entitled to receive periodic account statements in connection with my account, such as savings account statements and/or loan statements ("Account Statements"). By indicating my acceptance of these terms and conditions, I authorize Marquette to discontinue sending me such periodic account statements via postal mail service for my account and to instead deliver such periodic account statements to me electronically (eStatements). I understand that once I accept the online agreement and view an account statement, that Marquette will send me an e-mail on an ongoing basis to my e-mail address notifying me that my eStatement account statement(s) are ready to be viewed on the Marquette website. I understand and agree that I will no longer receive paper copies of my periodic account statements.

I further understand and agree that:

1. I am an authorized signer of the accounts being accessed. My electronic signature executed in conjunction with this Consent and Authorization and any electronic transaction on this account shall be legally binding on all owners on the account including myself and any transaction performed pursuant to this Consent and Authorization shall be considered authorized by me.
2. If any account number specified within this Consent and Authorization is a joint account, I acknowledge that I am an owner of the joint account and that my consent and authorization has been authorized by each of the joint accountholders. All joint accountholders owners on the account are legally bound by the terms and conditions of this Consent and Authorization.
3. My ongoing consent to receive subsequent account statements electronically is voluntary and may be withdrawn at any time. I may withdraw consent at any time in writing, by telephone or by sending Marquette an e-mail to [estatemts@marquettesavings.com](mailto:estatemts@marquettesavings.com) and subject to Marquette's confirmation of my request, such withdrawal shall become effective no later than fifteen (15) days after receipt by Marquette Savings Bank. Upon my withdrawal, I understand and agree that I will no longer have access to my account statements online and that I will receive all future account statements in paper form via postal mail service.
4. My computer system meets the minimum system requirements set forth below. In addition, I have and will maintain a printer capable of printing any eStatements account statements that are made available on Marquette's eStatements website. In the alternative, I have and will maintain the ability to electronically save and visually display on my computer screen any eStatements account statements that are made available on Marquette's website. I understand that Marquette Savings Bank recommends that I retain or print a copy of any eStatements and this Consent and Authorization for my records.

At the bottom of the scrollable area, there is a "Print" icon. Below the scrollable area, there is an illustration of a laptop with papers flying out of it. To the right of the illustration, the text reads: "You will be notified by e-mail when new documents are available for viewing. Please verify your e-mail address." Below this text is an email input field containing "test@test.com". At the bottom of the form, there are two buttons: "Accept" and "Decline".

**You can receive customer support for eStatements!**  
If you have questions, either before or after enrolling, simply contact Marquette by calling any of our 12 offices or toll-free at 1-866-MSB-Erie (1-866-672-3743).

View a tutorial video on how to enroll in eStatements at [marquettesavings.bank](http://marquettesavings.bank) or scan here!

